Divanshi Sachdeva

Data Analyst | Excel | SQL | Power BI

Contact

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7717406848

Other

AI Agent Development

Skills

Advanced Excel Data Analysis SQL Power BI Data Visualization Pivot Tables Excel Dashboards Tableau Microsoft Office

Certifications

DBERT Technical Incubation — Full Stack Development
2026-11-01

Summary

Aspiring Data Analyst with hands-on knowledge of Excel, SQL, Power BI, and data visualization. Interested in analyzing data, identifying insights, and creating meaningful reports and dashboards. Looking for an internship to gain real-world experience and strengthen my analytical skills.

Experience

Data Analyst Intern — Jun 2025 - Sep 2025
- Analyzed and organized datasets using Excel and data analysis techniques.
- Used Pivot Tables, formulas, and charts to summarize and interpret data.
- Prepared reports and dashboards to present insights clearly.
- Maintained accurate records and supported data-related tasks.

Data Entry / Data Analyst Intern — Sep 2025 - Dec 2025
- Entered, cleaned, and organized data while maintaining accuracy.
- Used Excel to analyze and manage large datasets.
- Created summaries using Pivot Tables and Excel functions.
- Assisted with reports and day-to-day data management.

Education

Diploma in Computer Science Engineering — AUG 2024- AUG 2027
Bhai Gurdas Group of Institutions
- Studying computer science, databases, programming, and data-related concepts.
- Developing practical skills in Excel, SQL, Power BI, and data analysis.

Projects

- 1. Data Analysis Dashboard
- Created an interactive dashboard using Excel/Power BI to analyze and visualize data.
- Used Pivot Tables, charts, filters, and KPIs to present insights.
- 2. Blood Bank Management Project
- Developed a database-based project for managing blood donor and blood bank information.
- Worked with structured data and database concepts.
- 3. Airplane Booking Project
- Developed a booking management project involving structured customer and booking data.
- Applied database and data-management concepts.

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